

**PORT OF OSWEGO AUTHORITY**  
**Regular & Annual Meeting March 8, 2017**

**CALL TO ORDER**

Terrence Hammill – Chairman, Jerry Brown – Secretary/Treasurer, John Kares-Smith, Kenneth Stevens, Amy Tresidder, Mike Shanley – Counsel  
Tom Schneider - Excused

**REGULAR MEETING –**

**CONSENT AGENDA**

Mr. Kares-Smith made a motion to approve the consent agenda and Mr. Smith seconded it. Motion passed unanimously. **Motion 03-08-1701**

**NEW BUSINESS**

Mrs. Tresidder made a motion to authorize the Manager of Administrative Services to apply, on behalf of the Port of Oswego Authority, for a Rural Business Development Grant for the purpose of increasing local grain exports by a federally approved weighing system to meet the agricultural needs for international trade requirement; in partnership with Perdue Agribusiness and Mr. Sevens seconded it. Motion passed unanimously. **Motion 03-08-1702**

**ADJOURN REGULAR MEETING**

Mr. Brown made a motion to adjourn the Regular Meeting and Mrs. Tresidder seconded it. Motion passed. Motion passed unanimously. **Motion 03-08-1703**

**ANNUAL MEETING –**

Chairman Hammill called the annual meeting to order.

Mr. Stevens made the motion to approve the Prompt Payment Policy Pursuant to Section 2880 of the Public Authorities Law and Mr. Brown seconded it. Motion passed unanimously. **Motion AM1701**

Mrs. Tresidder made the motion to adopt the Guidelines for Awarding of Personal Service Contracts Pursuant to Section 2879 of the Public Authorities Law and Mr. Kares-Smith seconded it. Motion passed unanimously. **Motion AM1702**

Mr. Brown made the motion to approve the Port of Oswego Authority Property Disposition Policy and Mr. Stevens seconded it. Motion passed unanimously. **Motion AM1703**

Mrs. Tresidder made a motion to approve the Minority and Women's Business Enterprise (MWBE) Procurement Strategy and Mr. Brown seconded it. Motion passed unanimously. **Motion AM1704**

Mr. Stevens made a motion to approve the adoption of Service-Disabled Veteran Owned Businesses (SDVOB) Goal Plan and Mrs. Tresidder seconded it. Motion passed unanimously. **Motion AM1705**

Mr Stevens made a motion to approve the NYS Agency/Authorities/Commissions Agency Master Goal Plan inclusive to the Port's Mission Statement and KPI's, as reworded and Mr. Kares-Smith seconded it. Motion passed unanimously. **Motion AM1706**

Chairman Hammill called for a recess of the annual meeting until March 23<sup>rd</sup> at which time they will discuss and act on the annual budget and hold election of officers.

A handwritten signature in black ink, appearing to read "Gerald Brown", written over a horizontal line.

Gerald Brown, Secretary/Treasurer